

# COMMERCIAL LEASE APPLICATION

**Landlord:** \_\_\_\_\_

**Property Manager/Authorized Agent:** \_\_\_\_\_

**Location of Leased Premises:** \_\_\_\_\_

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**Complete Legal Name to Appear on Lease:** \_\_\_\_\_

Corporation: \_\_\_\_\_ LLC: \_\_\_\_\_ Partnership: \_\_\_\_\_ Sole Proprietor: \_\_\_\_\_ Non-Profit \_\_\_\_\_  
State in Which Entity Formed: \_\_\_\_\_ Year Formed: \_\_\_\_\_ Federal Tax Payer ID #: \_\_\_\_\_  
D/B/A to Appear on Lease: \_\_\_\_\_

Main Address or Home Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Current Business Name** (If it differs from the legal name for this Application): \_\_\_\_\_

Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Years At This Location: \_\_\_\_\_

**Name of Person(s) Who Will Sign This Lease:**

Person 1: \_\_\_\_\_ Title: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Person 2: \_\_\_\_\_ Title: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Person 3: \_\_\_\_\_ Title: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Other Business Locations:**

Location1: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Location2: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Names of Person(s) who will Guarantee this Lease:**

Person 1: \_\_\_\_\_ Title: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Person 2: \_\_\_\_\_ Title: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Credit References (Business / Personal):**

Name: \_\_\_\_\_ (circle one): Business Personal  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ (circle one): Business Personal  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ (circle one): Business Personal  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ (circle one): Business Personal  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Bank References (Checking / Savings Accounts):**

Name: \_\_\_\_\_ Account Type: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Account Type: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Credit Information:**

Issuer: \_\_\_\_\_  
Approximate Balance \$ \_\_\_\_\_ Payment \$ \_\_\_\_\_

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Approximate Balance \$ \_\_\_\_\_ Payment \$ \_\_\_\_\_

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Approximate Balance \$ \_\_\_\_\_ Payment \$ \_\_\_\_\_

**Other Creditors Not Already Listed (Auto / Mortgages, Etc):**

Creditor Name: \_\_\_\_\_ Loan Type: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Balance: \$ \_\_\_\_\_ Monthly Payment: \$ \_\_\_\_\_

Creditor Name: \_\_\_\_\_ Loan Type: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Balance: \$ \_\_\_\_\_ Monthly Payment: \$ \_\_\_\_\_

Creditor Name: \_\_\_\_\_ Loan Type: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Balance: \$ \_\_\_\_\_ Monthly Payment: \$ \_\_\_\_\_

**Additional Comments:**

ATTACH COPIES OF THE FOLLOWING DOCUMENTATION AS APPLICABLE:

- |   | <u>Attach If Checked</u> |
|---|--------------------------|
| 1) Applicant's Current Balance Sheet and Income Statement | _____                    |
| 2) Applicant's most recent two years' Federal Tax Returns | _____                    |
| 3) Personal Financial Statement (see attached form)       | _____                    |
| 4) Guarantor's most recent two years' Federal Tax Returns | _____                    |
| 5) Credit Check Authorization (see attached form)         | _____                    |

**CONDITIONS AND INFORMATION**

The completion of this application by Applicant(s) ("Tenant") and the acceptance of this application by Creditor ("Landlord") creates no obligation of Landlord to approve the application or enter into a lease with Tenant.

By completing this application, Applicant(s) do hereby give full consent to PURE Property Management, Inc. and its affiliates to have access and obtain information on its present and past history and any information relating to same.

This application is to be used for the purpose of establishing Applicant's current and past credit position and financial credibility and is for the use and review only by those owner(s) and representative(s) of the property Applicant is interested in leasing.

A Credit Check Authorization Form (see attached) is required, in addition to this application, if the prospective Tenant is an individual or if a Guarantor is coupled with the proposed lease. At the time of completion of this application, a

Credit Check Authorization is \_\_\_\_\_ or is not \_\_\_\_\_ required. Landlord reserves the, right after reviewing the initial application, to later require the completion of a Credit Check Authorization Form if a Guarantor becomes a requirement of the lease.

The confidentiality of the information being furnished by Applicant will be preserved except where disclosure of this information is required by applicable law or for the purposes of evaluating this proposed transaction.

**LANDLORD USE ONLY**

Annual Costs:

Rent: \$ \_\_\_\_\_ CAM: \$ \_\_\_\_\_ NET: \$ \_\_\_\_\_ Other: \_\_\_\_\_

**Lessee Credit Check Authorization**

I/We the undersigned hereby authorize PURE Property Management, Inc., and/or any of its affiliates, partners, subsidiaries, employees or designees (hereinafter collectively referred to as "PURE"), to make any credit inquiries that PURE may deem necessary in connection with my/our lease application. This authorization also applies to inquiries regarding employment history, bank accounts, and follow-up credit inquiries/checks that PURE may deem necessary now or in the future, in connection with the tenancy contemplated.

Applicant

\_\_\_\_\_  
(Print company name, if applicable)

By: \_\_\_\_\_

Print Full  
Legal Name \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
FEIN or Social Security Number

Dated: \_\_\_\_\_

Applicant

\_\_\_\_\_  
(Print company position held, if applicable)

By: \_\_\_\_\_

Print Full  
Legal Name \_\_\_\_\_

Its \_\_\_\_\_

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
FEIN or Social Security Number

Dated: \_\_\_\_\_

**Guarantor Credit Check Authorization**

I/We the undersigned hereby authorize PURE Property Management, Inc. and/or any of its affiliates, partners, subsidiaries, employees or designees (hereinafter collectively referred to as "PURE"), to make any credit inquiries that PURE may deem necessary in connection with my/our lease application. This authorization also applies to inquiries regarding employment history, bank accounts, and follow-up credit inquiries/checks that PURE may deem necessary now or in the future, in connection with the tenancy contemplated.

**Applicant**

\_\_\_\_\_  
(Print company name, if applicable)

By: \_\_\_\_\_

Print Full  
Legal Name \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
FEIN or Social Security Number

Dated: \_\_\_\_\_

**Applicant**

\_\_\_\_\_  
(Print company position held, if applicable)

By: \_\_\_\_\_

Print Full  
Legal Name \_\_\_\_\_

Its \_\_\_\_\_

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
FEIN or Social Security Number

Dated: \_\_\_\_\_